

Position Applying for:

Type of Work:

Full time

Part time

Casual

Days of Work:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Shift Availability:

AM

PM

Nights

Hours per week: _____

SECTION 1 - APPLICANT DETAILS

Name

Address

Telephone

Email

Are you a permanent Australian resident?

YES

NO

If not, do you have a visa allowing you to work in Australia?

YES

NO

It is a condition of your employment that you produce proof of your ability to work in this country. This will include your passport, current work visa or birth/citizenship certificate

Do you hold a current Drivers License?

YES

NO

Do you hold a current First Aid Certificate?

YES

NO

Are you providing your current resume?

YES

NO

If no, go to Section 2 - If yes, go to Section 3

SECTION 2 – HISTORICAL INFORMATION

Employment History
(list most recent first)

From	To	Employer	Position

Formal Education

Qualification	Year of Completion	Level Achieved

HRM FRM 3.8.2

Application for Employment



SECTION 3 – PROFESSIONAL REGISTRATIONS

DETAILS

Type	Registration Number	Expiry Date

SECTION 4 – REFEREES

CONTACTS

Name	Company / Position	Phone Number

SECTION 5 – DECLARATION

Do you hold a current Police Check?

YES

NO

If not, do you know of any reason why you may have an adverse result on a criminal record check? If yes, provide details.

YES

NO

Are there any factors that may affect your ability to perform the inherent requirements of this role? If yes, provide details.

YES

NO

This includes but is not limited to a previous workers compensation claim.

Hakea requires the personal details requested in this application to enable us to employ the applicant whose experience fits the position for which we are recruiting.

You will also be required to undertake a national criminal history record check (police check) police check under the Accountability Principles 2014 made pursuant to the Aged Care Act 1997. In addition, any application for employment where you have been a citizen or permanent resident of a country other than Australia after the age of 16 will be required to provide a statutory declaration. You will need to provide 100 points to validate your current identity and aliases.

To the best of my knowledge, the information I have provided in this application is true and correct. I possess all the qualifications that I have claimed to hold. I understand that any information that is later discovered to be incorrect may result in the termination of any agreements made and possible legal action.

Signature

Date